



**DR. BHIMRAO AMBEDKAR LAW UNIVERSITY, JAIPUR**

**डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय, जयपुर**

(A State Funded University of Rajasthan)

(राज्य वित्त पोषित विश्वविद्यालय)

("RUSA BHAWAN", Shiksha Sankul, JLN Marg, Jaipur – 302015)

(रूसा ब्लॉक- मृतल, डॉ. आर. के. शिक्षा संकुल, जयपुर-302015)

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**F.No. 4(3) Exam/ALU/2023-24/ 8398**

**Dated:-15-06-2023**

The Principal,  
All Affiliated Colleges,  
Dr. Bhimrao Ambedkar Law University, Jaipur.

**Subject: Regarding discrepancies observed while checking of Examination Forms.**

Dear Sir/Madam,

Greetings from Dr. Bhimrao Ambedkar Law University! We hope this letter finds you in good health and high spirits.

I am writing to inform you about certain discrepancies that have been identified during the process of Examination forms checking. These discrepancies have been displayed on the college panel, and I hereby emphasize the strict compliance and prompt resolution of these issues.

It is imperative that you carefully review the displayed list of discrepancies and take immediate action to rectify them. The last date for the submission of responses, along with the required supporting documents, is 22<sup>nd</sup> June 2023. It is of utmost importance that all necessary corrections and updates are made within this stipulated timeframe.

Please find below a list of the identified errors for your reference: **[Please note how to resolve these issues is also mentioned in College panel along with instructions.]**

- Spelling errors of students, father's, and mother's name. Complete change in any name is not allowed.
- Mismatches in the date of birth.
- Improper uploading of photos and signatures.
- Discrepancies between roll numbers in qualifying mark sheets and examination forms.
- Inconsistencies in maximum marks and obtained marks in qualifying mark sheets and examination form.
- Difference in passing years of the qualifying course/last class.
- Lack of online verification of examination forms by college.
- Failure to seal and sign on physical examination forms by college Principal/Director.
- Percentage of qualifying course/last class not meeting the minimum eligibility criteria.
- Discrepancies in university names in mark sheets and examination forms.
- Unsealed and unsigned enrolment and eligibility forms by college Principal/Director.
- Missing attachments such as 10th mark sheets, Date of Birth certificates, qualifying mark sheets, caste certificate and migration certificates or any other required document.
- Non-submission of caste certificates for students applying through categories.
- Non-receipt of physical copy of Examination forms.
- Absence of online payment receipts.
- Missing enrolment and eligibility forms.
- University name not recognized by UGC/Board.
- Short fees.



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- Gender, medium of instructions (Hindi/English), and caste mismatches.
- Failure to opt for due papers of the first and second year for examination.

I hereby requested you to ensure strict compliance with the resolution of these discrepancies. It is essential that the candidates provide the necessary documents to rectify the errors. By doing so, we can facilitate the seamless issuance of admit cards and prevent any inconvenience to the students.

Your prompt attention and cooperation in addressing these issues are greatly appreciated. In case of any queries or require further clarification, please do not hesitate to contact Examination help line through contact no. **+91-8955654826** of Email: ([examhelpline@alujaipur.ac.in](mailto:examhelpline@alujaipur.ac.in)). We are committed to supporting you throughout this process and addressing any concerns that may arise.

Furthermore, I would like to emphasize that the resolution of these discrepancies should be treated as a matter of utmost importance. It is crucial that all affiliated colleges strictly adhere to the prescribed deadline of 22<sup>nd</sup> June 2023 for the submission of responses and supporting documents online and in case of physical documentation offline.

In all such matters, wherever the hard copies of examination forms, documents are required, you are therefore requested to submit these through personal messenger of college latest by 23<sup>rd</sup> June 2023. Please don't send any documents for above matter through post as it will delay the examination process.

I expect all colleges to meticulously review the discrepancies and collaborate with the affected candidates to rectify the errors promptly. This will ensure that the examination process proceeds smoothly and that the candidates receive their admit cards without any further delays or complications, as we are planning to finalize the examination schedule shortly.

It is essential that you maintain clear communication with the candidates regarding the necessary steps to resolve their specific discrepancies.

Please note that any deviations from the prescribed guidelines may result in serious consequences, including the disqualification of the candidates in the forthcoming university examination and unwarranted unrest. I expect all affiliated colleges to exercise due diligence and ensure compliance with the established protocols.

Thank you for your unwavering commitment to the principles of fairness and accuracy in conducting examinations. Your cooperation and timely action in resolving these issues will greatly contribute to the overall success of the examination process.

Wishing you all the best in your endeavors.

Sincerely,

(Dr. Neeraj Jain)

Controller of Examinations